



5700 International Parkway  
Springfield, IL 62711  
217.483.1700  
www.mjkellner.com

**ACH/Direct Debit Authorization**

**Customer Information Needed:**

**Name:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**PAYMENT OPTION:**

**WEEKLY** – balance to be processed on... (choose one)

\_\_\_ MONDAY    \_\_\_ TUESDAY    \_\_\_ WEDNESDAY    \_\_\_ THURSDAY    \_\_\_ FRIDAY

**Bank Information Needed (or ATTACH A VOIDED CHECK):**

**Bank Name:** \_\_\_\_\_

**Routing Number (9digits):** \_\_\_\_\_

**Account Number:** \_\_\_\_\_

I hereby authorize M.J. Kellner Co., Inc. to debit my bank account according to the instructions above until these directions have been revoked in writing.

**Signature** (Typed signature acts as Personal Signature) \_\_\_\_\_

**Date** \_\_\_\_\_

**Notification email address:** \_\_\_\_\_

- An email will be sent to you stating the amount of the ACH transaction and invoice(s) being paid.

*\* Please allow up to two business days for payment activity to appear in your bank account.*

**EMAIL COMPLETED APPLICATION TO [PAYMENTS@MJKELLNER.COM](mailto:PAYMENTS@MJKELLNER.COM)**